



St. Bede's College Shimla-171002
(UGC-NAAC "A" Grade Re-Accredited)
Awarded CURIE Project and Selected DBT-Star College
Phone: 0177-2842304, Fax:- 0177-2842498
www.stbedscollge.in, E-mail- bedescollge@gmail.com

MINUTES OF THE MEETING (Third)

Date: 24/02/ 2025

Time: 11:00 A.M.

Venue: IQAC room

Mode of Platform: Hybrid mode

The opening remarks were followed by Confirmation of Minutes and Follow-Up Action Report of the 2nd IQAC Meeting. The minutes of the previous IQAC meeting held on November 18, 2024 were circulated among all members prior to the meeting. The minutes were proposed by Dr Sapna Sharma and seconded by Ms. Punam Chauhan. The External experts Prof. Pushpanadham, Prof Ramesh Thakur and Prof. N.K. Goyal joined the meeting online. The committee reviewed and resolved to confirm the minutes of the 2nd IQAC meeting held on November 18, 2024. It was resolved that the follow-up actions taken based on the decisions from the 2nd IQAC meeting, be noted, and approved.

IQAC coordinator acquainted the IQAC members to the actions taken on the decisions made in 2nd IQAC Meeting and read out the agenda of the 3rd IQAC meeting which comprised the following:

- Implementation of Outcome Based Education(OBE)
- Integration of Digital Learning and Blended Teaching Strategies
- Faculty Capacity Building and Development Programs
- Enhancing Student Research and Innovation Initiatives
- Strengthening Institutional Social Responsibility (ISR) Initiatives
- Leveraging Alumni Expertise for Institutional Growth
- Data-Driven Decision Making for Quality Enhancement
- Open House for Stakeholder Feedback and Suggestions



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S.No.	Agenda	Minutes	Duty Handed Over to
1	Implementation of Outcome Based Education(OBE)	Dr. Shweta Thakur apprised the members that the college should initiate to introduce Direct and Indirect methods in accordance with Bloom's Taxonomy for students' assessment. Therefore, IQAC should plan an FDP to improve preparation of Question Papers, assessing students properly. However, Dr. Anupama Tandon and Prof Ramesh Thakur suggested that rubrics can be followed in Internal assessment but OBE can be implemented only as per the guidelines of the affiliated University.	IQAC Coordinator, Dr. Shweta Thakur to look into the matter.



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2	Integration of Digital Learning and Blended Teaching Strategies	<ul style="list-style-type: none"> • Workshop on Artificial Intelligence Tools to be conducted in the month of March or April. • Training Programme on Research Methodology and Professional Ethics for Teaching Non-Teaching staff to be conducted 	<p>Ms. Neha Walia to conduct the FDP in collaboration with COE.</p> <p>Dr. Kusum Sharma, and Dr. Ashwini to conduct the workshop on Research Methodology. Dr. Geeta Kapoor to organize Workshop on Professional Ethics.</p>
3	Student led Research Club	To increase the research aptitude in students, Student led Research Club to be started under the guidance of faculty members	Research Development Cell Convener and Academic monitors to take the charge.
4	Enhancing Social Responsibility	<p>Tentative list of activities to be prepared in the beginning of the year in form of Activity Calendar. Activities to be conducted in adopted villages and schools to be included in the calendar.</p> <p>Society Empowering activities to be increased with the inclusion of alumni.</p>	<p>Unnat Bharat Abhiyan Convener Dr. Ashwani to take responsibility.</p> <p>Mr Salil Sood, Dr Shweta Thakur and</p>



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			Ms. Neha Walia to seek guidance from Corporate houses under CSR (Corporate Social Responsibility) for social responsibility.
5	Data Driven Repository to be created of the students.	A comprehensive digital repository to be created to track student attendance, store study materials, including audio-visual lectures and notes, and maintain performance records throughout their graduation years. AI-based tools to be used to evaluate student progress and generate performance analytics through graphical representations.	Ms. Neha Walia to take the charge for the same.
6	Open House for Feedback Discussions.	To calculate the gaps and overcome them, the feedbacks need to be discussed with all the stakeholders in an open house discussion. Dr. Anupama Tandon suggested to fill the feedback gaps by taking action rather than simply analyzing the feedback data.	Feedback Analysis Convener Dr. Savita Rana and members in consultation with the Principal to look into the matter and have a quarterly discussion.
7	Others: Student Exchange Program	Dr. Pusphanadham suggested the faculty members to look for	Mr. Sanjeev Kumar to look for



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	<p>opportunities of Faculty and Student Exchange Programme such as ERASMUS.</p> <p>He also suggested to start MMTTC at the college level.</p>	<p>such opportunities.</p> <p>Mr. Mohit to review the guidelines for establishing MMTTC at the college level.</p>
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Proposed by *Prof. N.K Goyal*

Shweta
Coordinator, IQAC

Dr. Shweta Thakur

Seconded by *Dr. Jitanyali*

Mollym
24/02/20
Chairperson

Prof. Molly Abraham, Principal
St. Bede's College
Shimla



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Third IQAC Meeting 2024-25

Date: February 24, 2025

Sr. No	Name of the Member	Designation	Signature
1.	Principal	Chairperson	<i>Mollym</i>
2.	Dr. Shweta Thakur	Coordinator	<i>Shweta</i>
3.	Deputy Co-ordinators	Ms. Komal and Ms. Snigdha	<i>TS Shaukat</i>
4.	Prof. Ramesh Thakur (Director, IQAC Himachal Pradesh University, Shimla)	External Expert	Online
5.	Prof. Karanam Pushpanadham (Department of Educational Administration, Maharaja Sayajirao University of Baroda)	External Expert	Online
6.	Sr. Grace Joseph	Management Representative	Absent
7.	Dr. Kimi Sood (Former Councillor, Benmore) General Secretary Red Cross Himachal Pradesh)	Local Community Representative	<i>Kimi Sood</i>
8.	Ms. Geeta Kapoor (Retd. Director HR SJVNL, Addl charge: Chairman and Managing Director)	Alumni Representative	<i>Kapoor</i>
9.	Prof. N.K. Goyal (Chairman, Telecom Equipment Mfg. Association)	Employers /Industrialists/Stakeholder Representative	Online
10.	Admiral and Vice Admiral of the College	Student Representatives	<i>Dharoo</i>
11.	Mr. Salil Sood	Administrative Officer	Absent
12.	Ms Neha Walia & Ms Nivedita Sharma	Technical Staff	<i>Neha Walia</i> <i>Nivedita</i>
13.	Dr. Sapna Sharma	Department of Physics	<i>Sapna</i>
14.	Dr. Deepti Pajni	Department of English	<i>Deepti</i>
15.	Dr. Gitanjali Mahendra	Department of English	<i>Gitanjali</i>
16.	Dr. Anupama Tandon	Department of Economics	<i>Anupama</i>
17.	Ms. Punam Chauhan	Department of History	<i>Punam Chauhan</i>
18.	Mr. Sanjeev Kumar	Department of Geography	<i>Sanjeev</i>
19.	Ms. Unnatti Chauhan	Department of Economics	<i>Unnatti</i>
20.	Mr. Mohit Kumar	Department of Psychology	<i>Mohit</i>
21.	Mr. Maheshwar S. Thakur	Department of Chemistry	Left the College

Mollym
24/02/25